

BOARD EVALUATION QUESTIONNAIRE

Respond to the statements below using the following rating scale:

- 4 – Always
- 3 – Usually
- 2 – Occasionally
- 1 – Seldom or never
- 0 – Unsure

1. **Information:** The Board ensures that a systematic and continuing program is maintained by the Superintendent and staff to provide Board members with information pertinent to their responsibilities. _____
2. **Orientation:** The Board ensures that a systematic program is maintained by the staff to orient newly elected or appointed Board members to their duties and responsibilities as well as to acquaint them with Board policies and operating procedures. _____
3. **Policies:** The Board operates according to written policies that are updated at least annually, with changes considered whenever necessary. _____
4. **Policy Implementation:** When policy is adopted, both Board and staff adhere to it. _____
5. **Proper Role:** The Board acts as a policy-making and governance body. The Superintendent is held responsible for administration and evaluation of school programs. _____
6. **Staff Relationship:** Before making a decision on any matter (other than the Superintendent's contract), the Board allows the Superintendent ample opportunity to develop staff recommendations for action. _____
7. **Conflict Resolution:** The Board does not respond to emotional pressure and does not write "instant policy." It provides the Superintendent with an opportunity to develop policy proposals. _____
8. **Openness:** Board meetings are conducted in a free and open atmosphere with orderly discussion. _____
9. **Decorum:** The Board understands and uses parliamentary procedure to conduct its meetings. _____
10. **Preparation:** Board members arrive at meetings prepared to contribute to discussions and do not waste valuable meeting time requesting information that has already been provided. _____
11. **Representation:** Board members are representatives of the entire community, not just of special interest groups and are committed to public school welfare. _____
12. **Feedback:** When citizen and special interest group recommendations are considered, the Board explains its position and the reasons which may prevent it _____

from implementing all recommendations.

13. **Mutual Respect:** The Board and Superintendent work well together in a spirit of mutual confidence. The Board respects the daily executive responsibility of the Superintendent and the Superintendent respects the governance responsibility of the Board. _____
14. **Delegation:** The Board and Superintendent are diligent in writing policies that are comprehensive. The administration has the authority to deal with most daily problems without seeking Board guidance. _____
15. **Evaluation:** In cooperation with the Superintendent, the Board has developed a set of criteria to be used annually for Superintendent evaluation. _____
16. **Fairness:** Fairness and diligence are used by the Board in the Superintendent evaluation process. _____
17. **Conflict of Interest:** Official actions of Board members concern the welfare of the school system only. No Board member uses his or her office for patronage, personal profit, or advancement. _____
18. **Individually:** Only the entire Board can decide a course of action. Board members are careful to speak publicly on issues only as individuals. _____
19. **Priorities:** Major responsibilities of the Board entail the setting of goals and objectives, making long-range plans, establishing priorities, and developing policies. _____

List below the areas in which you think the Board has particular strengths and those areas needing improvement. Areas for improvement should be considered as suggested goals for next year.

Strengths

Areas of Improvement

State one change you would make to improve how the Board functions.